

TENDER FORM

Tender Ref. No.

To

The Administrative Officer,  
Centre for Nano and Soft Matter Sciences  
P.B.No. 1329, Prof. U.R.Rao Road  
Jalahalli  
Bengaluru-560 013

I/We agree to furnish required supplies/services as detailed in the Techno-Commercial Bid or such portions thereof as you may specify in the Acceptance of Tender/Supply Order at the prices given in the Price Bid in accordance with the General Terms and Conditions governing the contract/supply order enclosed hereto duly accepted on receipt of order for the same.

I/We agree to hold this offer open until \_\_\_\_\_ and shall be bound to supply/commission/erect the equipment and dispatch the same within the specified period.

I/We agree to supply and commission/erect the equipment and complete the whole of the work and hand over to the purchaser within the period of \_\_\_\_\_ weeks, from the date of receipt of an intimation from you regarding acceptance of this tender/receipt of supply order.

I/We have understood the specifications and have drawn up the Techno-Commercial Bid in accordance with the requirements and have accordingly submitted the Price Bid.

I/We understand that CeNS reserves the right to reject any or all offers without assigning any reasons. It is also understood that the offers may be accepted either in whole or in part.

The details of remittance of Tender Application Fee and EMD are as under:

Details	Demand draft enclosed	Details of Demand darft		
		Demand Draft No. & Date	Bank	Branch
(i) Tender Application Fee (Rs.2000/-)	Yes/No			
(ii) Earnest Money Deposit:	Yes/No			

\*Please do not mention the amount of EMD anywhere in this document.

Date:

Signature and Seal of Supplier  
Name & Address

**TECHNO-COMMERCIAL BID**

1. Tender Ref. No. : CeNS/2018-19/PKS/LP181 dated 10.08.2017
2. Name of Tenderer:
3. Due date & due time : 21.08.2018 @ 15.30 hours
4. Opening date & time : -
5. The tender shall remain valid for acceptance for 120 days, from the date of tender opening.
6. Amount of EMD – ₹1,20,000/- } Demand Draft No. dtd.
7. Amount of Tender fee – Rs.2,000/- } Bank Branch
8. Schedule of requirements:

Sl.No.	Description	Quantity	Destination	Technical Specifications
			Bengaluru, INDIA *	

\*Separate rates should be shown for FOB/Ex-Works, freight and insurance and for CIF/CIP, Bengaluru, India. The Centre reserves the right to place the order on FOB/EX-Works or CIF/CIP Bengaluru.

**CONDITIONS FOR TECHNO-COMMERCIAL BID****TECHNICAL**

1. a) All available Technical Literature(s), Catalogue(s) and other data in support of the specifications and details of the item(s) should be furnished along with the offer.
- b) Approximate net and gross weight of the items offered shall be indicated in the offer. If dimensional details are available the same should be indicated in the offer.
- c) Insurance against all the transit and handling risks on a 'WAREHOUSE to WAREHOUSE' basis for a sum equivalent to 110% of C & F Cost shall be separately indicated.
- d) In case the order placed on FOB/EX-works basis, the supplier should hand over the consignment to consolidating Agent with all relevant documents.
- e) SPECIFICATIONS:  
Items/Equipment offered should strictly conform to our specifications. Deviation, if any should be clearly indicated by the Supplier in their quotation. The Supplier should also indicate the Make/type No. of the stores offered and provide catalogue(s), Technical literature(s) and sample(s), wherever necessary along with the quotations. Test certificates wherever necessary should be forwarded along with the supplies. Whenever options are called for

in our specifications, the Supplier should address all such options. Wherever specifically mentioned by us the Supplier could suggest changes to specifications with appropriate response for the same.

2. Any firm representing the actual supplier should submit authorized dealership certificate in original from the principal company.
3. Full details of supplies of the same equipment(s) made to users in India, if any shall be enclosed.
4. Full details of facility of service after sales available in India for the period covered by warranty and thereafter shall be furnished.
5. A complete set of instruction and operation manual should be supplied at the time of installation.
6. Final performance should be guaranteed at the site.
7. **Compliance Statement for the point-wise specifications in the format (Annexure-V) should mandatorily be enclosed.**
8. The Centre reserves the right to make its own assessment on any of the technical details provided and decide on the suitability of the equipment offered.

## **COMMERCIAL**

### **1. Terms of payment:**

#### **i) For Imported Equipment:**

a) 90% through Letter of Credit with usance period of 30 days on proof of dispatch of consignment. The balance 10% payment will be released after expiry of the applicable Warranty period or on submission of Performance Bank Guarantee for an equivalent amount (10% of the Invoice value), having validity up to three months from the date of expiry of the applicable Warranty period.

**OR**

b) 90% by wire transfer on proof of dispatch of consignment and balance 10% after deliver and installation of equipment. Performance Bank Guarantee equal to 10% of invoice value to be submitted before release of the final 10% Payment.

**ii) For Indigenous Equipment:** the payment in INR shall be made through NEFT/RTGS after successful installation and against submission of Performance Bank Guarantee equal to 10% value of the equipment, valid for the period of warranty. Complete details such as the bank account number/IFSC/SWIFT/Bank Address, etc. should be provided along with the price bid.

2. Duties, Taxes where legally leviable and intended to be claimed should be distinctly shown in the Tender.
3. **Duty Exemption:** Please note that the Purchaser is eligible for concessional Customs Duty, under the Govt. of India Notification **No. 11/280/1993-TU-V dated 29 April 2016**
4. **Delivery period:** Delivery is the essence of the contract. The supplier should adhere to delivery schedule as indicated in the Purchase order, failing which Clause 7 of Annexure-I shall be enforced.
5. **Delivery terms:** Options should be indicated in the Price-Bid for **FOB/EX-Works/CIF (Bengaluru Airport)** basis delivery with relevant charges.
6. Mode of dispatch : Air /Sea
7. In case Items/Equipment offered requires maintenance after the expiry of the warranty, the approximate charges for comprehensive as well as on-call basis maintenance should be indicated. Details of availability of local support should also be given.
8. **Packing, forwarding and insurance:** The supplier will be responsible for the stores being sufficiently and properly packed for transport by sea or air, to withstand transit hazards and ensure safe arrival at the destination. The packing and marking of packing shall be done by and at the expenses of the supplier. The Purchaser will not pay separately for transit insurance, all risks in transit being exclusively of the Supplier and the Purchaser shall pay only for such Items/Equipment as are actually received in good condition, in accordance with contract.
9. **Test certificate:** Wherever required, Test Certificate should be sent along with the relevant dispatch documents.
10. Prices are required to be quoted according to the units indicated in the annexed tender form. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.

COMPLIANCE STATEMENT SHOULD BE SUBMITTED COMPULSORILY.

**PRICE BID**

1. Tender Ref. No. : CeNS/2018-19/PKS/LP181 dated 10.08.2017
2. Name of tenderer :
  
3. Due date & due time : 21 .08.2018 @ 15.30 hours
4. Opening date & time : -
5. The tender shall remain valid for acceptance for 120 days, from the date of tender opening.
6. Rates for items given in Techno-commercial offer at Schedule of Requirements are as follows. (Adhering to the Format given below is a pre-requisite for considering the quotations):

Sl.No.	Description	Product / Catalogue No.	Qty.	Unit Price	Total Cost
(i)	Brief description, basic price, without duties / taxes if any, of complete Items/Equipment with all accessories				
(ii)	Duties / Taxes				
(iii)	Packing & Forwarding				
(iv)	Freight & Insurance				
(v)	Handling charges, if any				
(vi)	Any other (please specify)				
(vii)	Total cost (in figures & words)				

\* Separate rates should be shown for FOB/Ex-Works, freight and insurance and for CIF/CIP, Bengaluru, India. The Centre reserves the right to place the order on FOB/EX-Works or CIF/CIP Bengaluru.

**OTHER CONDITIONS FOR PRICE BID**

1. The price should be indicated on unit basis only. No unilateral revision in price will be admissible.
2. In case any of the subheads are included in the total cost, the same should be specified. Any exemption of duties / taxes / any other should be indicated. The Centre is eligible for concessional Customs Duty, under the Govt. of India Notification No. 11/280/1993-TU-V dated 29 April 2016.
3. Any optional item indicated in techno-commercial bids must be priced separately.
4. Currency in which the price is quoted must clearly be mentioned.