Guidelines to Speakers

You are welcome to use your laptop/notebook/tablet/Mac for the presentation; kindly bring along a suitable VGA adapter, although we will put efforts to make various kinds of adapters, available at the hall.

Alternatively, one may use dedicated laptops supporting Microsoft PowerPoint which by default, remain connected to projectors. A USB flash/thumb drive may be used for uploading onto the laptop.

LCD Projectors with high brightness are being used in all halls. No LED wall.

Duration of the presentation

Plenary Lecture (total time = 45 min)
Talk: 40 min (Session Chair will alert at the end of 35 min and request to conclude within 5 min so as to allow 5 min for Q&A and changeover time).

Invited Lecture (total time = 30 min)
Talk: 25 min (Session Chair will alert at the end of 22 min and request to conclude within 3 min so as to allow 5 min for Q&A and changeover time).

Audio-Visual equipment

Each session hall comes equipped with a laptop, LCD projector, AV screen, laser presenter, collar mic, and hand mics

The laptops are configured with Windows 10 OS and Microsoft Office 2016.

Other general instructions

Please arrive at the hall at least 15 minutes before the session starts.

Wifi connectivity is available in the session halls as well as speakers' lounge. The username and password will be available at the lounge and registration desks.

For information regarding allocated halls, please check the latest updates of the conference schedule, https://www.cens.res.in/iconsat2018/index.php/programme#schedule

Have a backup copy of the presentation on cloud (online storage).

The presentations will be deleted from our laptops at the end of the conference.